

HOW TO

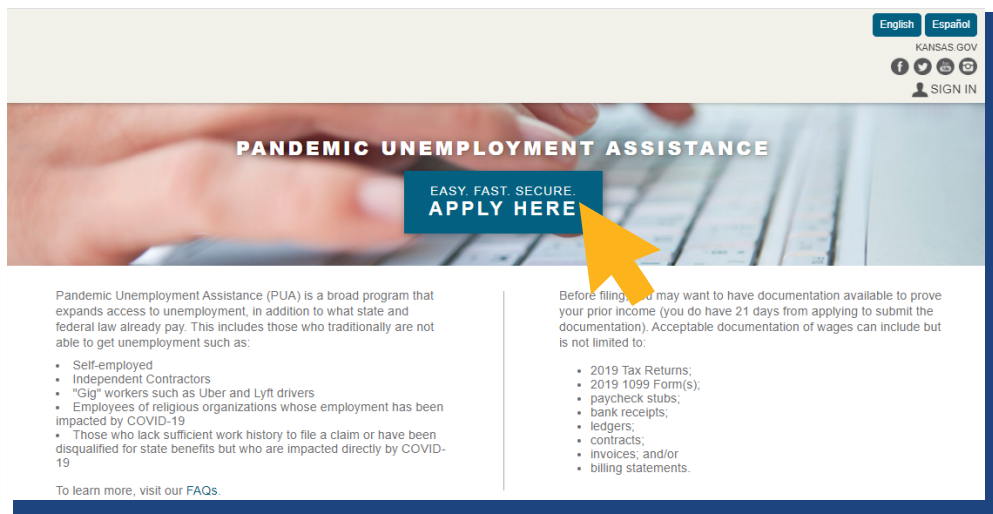
FILE A WEEKLY CLAIM FOR PUA BENEFITS



PUA is a broad program that expands access to unemployment, in addition to what state and federal law already pay. After filing your initial application for PUA benefits, you will need to file weekly claims for each week you have not worked.

You can file a weekly claim for each week you have not worked back to January 27, 2020. The first week for which you can file is February 2, 2020. The date limitations are tied to the statutory language within the CARES Act.

1. To file a weekly claim, go to www.PUA.GetKansasBenefits.gov and click on the blue "Apply Here" button.



2. Use your username, password, and PIN to log in.

Tip

If you have forgotten your login information, click "Forgot Account Info" to reset your information.

PANDEMIC UNEMPLOYMENT ASSISTANCE (PUA)

If you are locked out of your account please call the Contact Center.

Create Your User Name, Password and PIN

You need a user name, password and PIN to file your application. This allows you to save your information, check on the status of your claim, file your weekly claim and make changes to your personal information.

Create a user name, password and PIN

CREATE

Already have a user name, password and PIN?

LOGIN

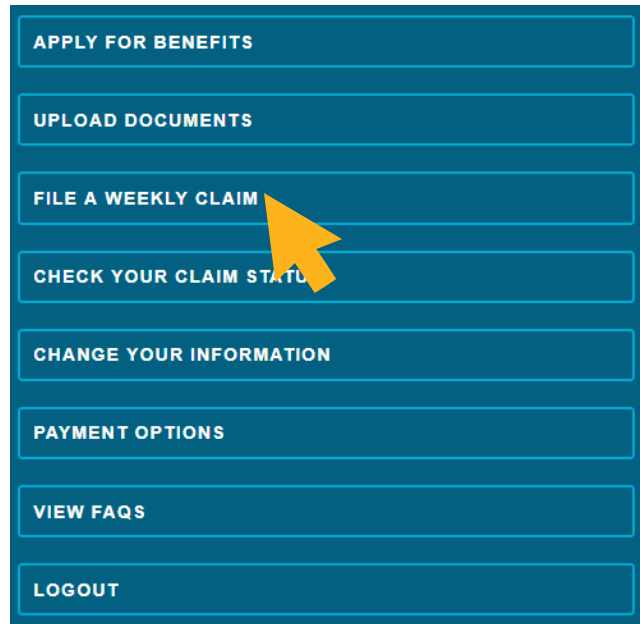
Forgot your user name, password, or PIN?

FORGOT ACCOUNT INFO

Update your email address

UPDATE EMAIL ADDRESS

3. Once logged in, click File a Weekly Claim.



4. Select the week you wish to claim.

Tip

If the week you wish to claim is not shown, call the Contact Center and a representative and assist you with your weekly claim.

5. Answer all of the questions truthfully.

6. The final step in the application process is to submit your claim.

Tip

We recommend printing off the final submit screen for your records.

WEEKLY CLAIM CONFIRMATION

Thank you,

WILBUR CARTER - your weekly claim has been submitted. Please allow 24 - 48 hours for processing.

Unemployment Contact Center Information:

Kansas City: 913-596-3500
Topeka: 785-575-1460
Wichita: 316-383-9947
Toll-Free: 800-292-6333
TRA Payment Unit: 785-291-6142

Speech and/or hearing disabled Kansans can access the Kansas Relay Center by calling toll-free 800-766-3777.

7. Your weekly claim for PUA benefits is now complete! You will be given an option to return to the main menu or file another weekly claim.